

1997 EPA CULTURALLY DIVERSE INSTITUTIONS UNDERGRADUATE STUDENT FELLOWSHIPS

Announcement of Opportunity

Closing Date: February 24, 1997

EPA does not intend to mail this announcement in large quantities. Additional information, forms, etc., should be obtained by consulting our homepage http://www.epa.gov/ncerqa and downloading what is needed.

1997 Culturally Diverse Institutions Undergraduate Student Fellowships

Announcement of Opportunity Closing Date: February 24, 1997

Introduction

The U.S. Environmental Protection Agency (EPA) invites fellowship applications for the Culturally Diverse Undergraduate Fellowship Program. This Program was initiated in 1982 as a means to strengthen the capacity of Culturally Diverse Institutions to provide quality education to undergraduate students by encouraging and supporting their professional training toward advanced degrees in environmentally related fields. This Program, operated by EPA's National Center for Environmental Research and Quality Assurance (NCERQA), provides financial assistance to students majoring in environmental science, physical sciences, biological sciences, computer science, environmental health, social sciences, mathematics, or engineering. EPA expects to support around 25 undergraduate fellows for their final two years of study beginning in 1997. As part of the two-year program, students must complete a 'Summer Internship' at an EPA facility between their junior and senior years.

Background

The mission of the EPA is to provide leadership in the nation's environmental science, research, education, and assessment efforts; make sound regulatory and program decisions; and carry out effective programs and policies to improve and preserve the quality of the national and global environment. Both the public and private sectors will need a steady stream of well-trained environmental scientists and engineers if our society is to meet the environmental challenges of the future. Through its Office of Research and Development, the EPA is anticipating that need by offering financial assistance for undergraduate study in academic disciplines relevant to its mission at Culturally Diverse Institutions.

Eligibility

Undergraduate Students must be enrolled at a Culturally Diverse Institution, with at least two years remaining from the start of the Fall semester (Fall 1997), before receiving a bachelor's degree.

Students must have at least a "B" average overall and major in environmental science, physical sciences, biological sciences, computer science, environmental health, social

science, mathematics, or engineering.

Students must be citizens of the United States, its territories, or possessions or lawfully admitted to the United Sates for permanent residence.

Students must be enrolled full-time in a four-year accredited institution (as defined by the institution as a full-time curriculum for a school year).

Special Requirement

The candidates must agree, in writing, to serve (if requested) for up to 12 weeks at an EPA facility as a Summer Intern in the EPA Culturally Diverse Summer Intern Program after their first year of EPA-supported academic training. Each Intern must complete a summer project that is designed to complement and enhace the training received under the fellowship program. Students receive up to \$600 relocation support and up to \$5,000 stipend to cover living expenses during the summer internship.

Stipend and Allowances

The fellowship covers full tuition, fees, a \$250 book allowance plus a \$1,125 stipend over a nine-month period. Support for tuition and fees will be paid directly to the institution. Awards are subject to availability of funds.

If You Have A Question

NCERQA's home page (http://www.epa.gov/ncerqa) or the NCERQA Hotline: 1-800-490-9194 can be used to communicate with us about this announcement or individual concerns related to your application. Please specify in your message that you are seeking information about this particular announcement.

Application

A complete application consists of the following documents:

EPA Form 5770-2 (pages 1 and 2), "Fellowship Application," and "Objective Statement." The Fellowship Application, page 1, is self explanatory. The Objective Statement, Page 2, is explained in the "Additional Instructions" part of the application.

EPA Form 5770-3, "Fellowship Facilities and Commitment Statement." This form

requires two signatures, the student's Sponsor and Head of Department.

EPA Form 5770-4, "Fellowship Applicant Qualifications Inquiry." - **Recommendations** from three faculty members are required.

EPA form 5700-49, "Debarment and Suspension Certification." **This form should be signed by the applicant.**

Academic records - Official Transcripts for the last ten years.

Evaluation and Selection

Each applicant will be evaluated in terms of his/her potential for successful undergraduate study, as evidenced by academic records, training and research plans, faculty recommendations, and career goals and objectives.

Applications will be reviewed, on a competitive basis, by a panel convened by EPA. The Panel will include representation from academia, government, and the private sector.

Selections of awardees will be made by EPA based on the panel evaluations and the availability of funds. The written evaluation summarizing the review panel's findings will be made available to the applicant.

Where and When to Submit

Applications must be received by **COB February 24, 1997**. An original and six copies should be mailed to:

Grants Administration Division (3903F) U.S. Environmental Protection Agency 401 M Street, S.W. Washington, DC 20460

It is the student's responsibility to ensure that these documents are received at EPA by the closing date. Applications not submitted by the closing date will not be considered in the review and selection process.

Definition of Culturally Diverse Institutions

Historically Black Colleges and Universities (HBCU's), members of the Hispanic Association of Colleges and Universities (HACU's), and members of the American Indian Consortium for Higher Education (AICHE).

Fellowship Authority

The Environmental Protection Agency (EPA) is authorized to award fellowships under the following statutes: (a) Section 103(b)(5) of the Clean Air Act, as amended (42 U.S.C. 7403(b)(5); (b)Section 104(b)(5) and (g)(3)(b) of the Clean Water Act, as amended (33 U.S.C. 1254(b)(5) and 1254(g)(3)(b); (c) Section 1442(d)(2) of the Safe Drinking Water Act, as amended (42U.S.C.300j-1(d)(2); and (d) Section 8001 of the Solid Waste Disposal Act as amended (42 U.S.C. 6981).

UNITED STATES ENVIRONMENTAL PROTECTION AGENCY



CULTURALLY DIVERSE UNDERGRADUATE FELLOWSHIP APPLICATION KIT

COMPLETE FELLOWSHIP APPLICATION PACKAGE CHECK-OFF LIST

- EPA Form 5770-2, (pages 1 and 2), Fellowship Application. Submit original and six copies
- EPA Form 5770-3, Fellowship Facilities and Commitment Statement
- EPA Form 5770-4, Fellowship Applicant Qualifications Inquiry. One from three separate faculty members
- EPA Form 5700-49, Debarment and Suspension Certification.
- Undergraduate Transcripts

The applicant is responsible for assembling these materials and providing them to the U.S. Environmental Protection Agency in a single envelope.

The deadline for receipt of complete application is February 24, 1997. Applications determined to be incomplete will not undergo further consideration.

ADDITIONAL INSTRUCTIONS FOR YOUR FELLOWSHIP APPLICATION

Special emphasis for evaluation is being placed on certain components of this application Therefore, the following additional information should be included where appropriate.

EPA Form 5770-3, Fellowship Facilities and Commitment Statement Item 11

A tailored Program of Courses in the Environmental Sciences should be developed for each applicant to identify specifically those courses that relate to the environmental sciences. Special emphasis should be placed on courses which address the student's career objectives in the environmental field.

A second major emphasis should be placed on **OUTLINING AN ACTIVITY OF ENVIRONMENTAL RESEARCH/TRAINING** that relates to the stated objective of the applicant.

EPA Form 5770-2, Objective Statement, Item 16

This item will be of paramount importance in evaluating your request for a fellowship. Your answer, therefore, should be well thought out and expressed in a clear and detailed but concise manner. The Statement should be in the following format:

<u>Introduction</u> - Background information and a description of why you want to participate in this program.

<u>Career Goal</u> - Describe how you expect to be involved in the environmental field; or describe how you will use your environmental training in your chosen career.

Previous Environmentally-Related Experience - Describe how work/volunteer/academic experiences gained relate to career goals.

Environmental Research/Training Project - Describe in your own words your research/training project which you have developed in conjunction with your sponsor.

Conclusion Statement

Form Approved. OMB No. 2030-0020. Approval expires 12-31-92

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| U.S. ENVIRONMENTAL PROTECTION AGENCY WASHINGTON, D.C. 20460 | | | "No fellowship may be awarded unless a completed application form has been received (40 CFR 46.120)." | | | | | | \$ 84.K | |
| WASHINGTON, B.C. 20400 | | | | TO BE COMPLETED BY EPA ONLY | | | | | | |
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| I certify that the foregoing state | ements are true and complete to | the best of my knowledge and belief, s application or, if a fellowship has be | and understand tha en awarded for the |
| ny willing false statement is su- ermination of the fellowship. | THE COURSE TO I TEJECTION OF UIL | application of, if a fellowship has be | on awarded, for the |
| | hip is awarded on the basis of thi | s application or any revision or amend | ment thereof, I wil |
| omply with all applicable statutor | ry provisions and with the applica | ble terms, conditions, and procedures | of the U.S. Environ |
| nental Protection Agency grant reg | culations (40 CFR Chapter 1, Subc | hapter B) and of the fellowship agreeme | ent. |
| IGNATURE OF APPLICANT | | l D | ATE |

PRIVACY ACT NOTICE FOR FELLOWSHIP APPLICATION

GENERAL. This information is provided pursuant to Public Law 93-579 (Privacy Act of 1974), December 31, 1974, for individuals seeking fellowships from the U.S. Environmental Protection Agency.

AUTHORITY. 40 C.F.R. 46-120

PURPOSES AND USES. Individuals seeking fellowships from the U.S. Environmental Protection Agency are required to use this form in applying for such fellowships. Completed applications are submitted to the administering office of the U.S. Environmental Protection Agency. The information provided on this form will be furnished to EPA personnel authorized to administer the program and to make evaluative determinations on the award of Agency fellowships.

EFFECTS OF NONDISCLOSURE. Disclosure of the information is voluntary; however, applicants who fail to complete the application will not be eligible for EPA fellowship consideration.

INSTRUCTIONS FOR EPA FORM 5770-2, FELLOWSHIP APPLICATION

THESE INSTRUCTIONS SHOULD BE READ AND FOLLOWED CAREFULLY. AN APPLICATION WILL BE CONSIDERED COMPLETE ONLY AFTER ALL THE INFORMATION, INCLUDING ANY ADDI-TIONAL INFORMATION, HAS BEEN RECEIVED. FINAL RECOMMENDATION OF AN APPLICATION WILL BE DELAYED UNTIL THE APPLICATION IS COMPLETE.

The Application Kit consists of:

- 1. EPA Form 5770-2, Fellowship Application
- 2. EPA Form 5770-3, Fellowship Facilities and Commitment Statement
- 3. EPA Form 5770-4, Fellowship Applicant Qualifications Inquiry (3 sets in duplicate)
- 4. EPA Form 5770-5, Agency Fellowship Certification
- 5. EPA Form 5700-8, Grant Application/Proposal Receipt
- 6. Excerpt from Federal Register (40 CFR Part 46)
- 7. Two self-addressed envelopes (postage to be added)
- 8. Three envelopes for applicant qualifications inquiry.
- Address label.

All items on the application should be answered unless otherwise indicated in the instructions. If the answer is "no," "none," "not applicable," etc., state so. The Fellow's name should be typed in the appropriate block on each page.

If the space provided in the application is insufficient for any particular item, plain white bond paper may be used. Items continued on supplemental pages must be numbered to correspond to the appropriate item on the application form. Margins should be at least one-half inch on the sides and one inch at the top and bottom. Forms and diagrams should be drawn in heavy black lines. Do not staple. The applicant's name must be typed at the top of all supplemental pages.

Mailing. The completed application material including transcripts should be forwarded by first-class mail to:

> U.S. Environmental Protection Agency Grants Administration Division (PM-216) Washington, D.C. 20460

A self-addressed mailing label is enclosed for use in mailthe application; postage must be paid by applicant.

The EPA Form 5770-2, Fellowship Facilities and Committment Statement, which is completed by officials at the sponsoring institution should arrive at the EPA not later than 10 calendar days after the application is submitted.

The EPA Form 5770-8, Grant Application/Proposal Receipt. Individuals desiring EPA notification that their application has been received should not the postage requirement on the acknowledgment postcard. Insert type of fellowship (Agency/Special) on card in lieu of "Title of Proposed Project." Be sure to give your name and address on both the upper and lower half of the card.

Status of Materials Submitted. The Fellowship Application and related documents such as transcripts become the property of EPA and cannot be returned.

Item (s)

Agency fellowships are awarded to present or prospective 1. employees of a regional, State or local environmental pollution control or regulatory agency to provide training for and upgrading of personnel in the areas of pollution abatement and control Applicants for this type of fellowship must also complete the EPA Form 5770-5, Agency Fellowship Certification, enclosed with this application kit.

> Special fellowships are awarded to individuals for education and training in pollution control science, engineering, and technology, and in specialty areas which are supportive of pollution abatement and control efforts.

Full-time is defined as a minimum of 12 semester or quarter hours for credit or an academic workload otherwise defined by the institution as a full-time curriculum.

Part-time is defined as being duly enrolled in an educational program with at least three (3) credit hours per academic term.

2. This date should indicate the date that applicant desires to begin his fellowship.

3 THRU 5 Self-explanatory.

SINGLE(Includes widowed, separated, or divorced) or married.

7 AND 8 Self-explanatory.

- At the time of application a noncitizen must have been law-9. fully admitted to the United States for permanent residence. No proof of citizenship is required if you are a citizen or noncitizen national of the United States.
- 10. Indicate the address at which you may be reached at any time prior to the beginning date of the requested fellowship. Future changes should be reported promptly.
- If the information given in Item 10 is not your permanent 11. address, state the address and telephone number through which you can always be contacted. Any future changes should be reported promptly.
- 12. List most recent training first and continue in descending order. If you are currently working toward a degree, state the date you expect to obtain it.

Item(s)

All applicants need to submit transcripts for that portion of their undergraduate or graduate course work completed within the past 10 years, Registrar's offices should be requested to send official transcripts of grades to:

- U.S. Environmental Protection Agency Grants Administration Division (PM-216) Grants Operations Branch Washington, D.C. 20460
- 13 List most recent employment first and continue in descending order. Account for all time, including time unemployed, subsequent to completion of college. State under occupation the actual work performed, or your position title. If not presently employed, state so under "most recent."
- 14a Refers to the individual(s) under whom applicant will obtain training or who will be responsible for its direction. Telephone number must be given.
- 14b Refers to the institution(s) (whether academic or not) at which your training will be obtained. State the particular school, if any, from which you will receive your degree and/or with which you will be associated.
- 14c Complete only if different from Item 14b. This applies to an individual who will be training in an institution or location other than at that which his sponsor works.
 - If there are any unusual circumstances involved in your training situation or if you are seeking a degree from an institution other than the one in which the training will take place, give a detailed description under I tem 16.

Item(s)

- It is most important that your references be carefully selected.

 Graduate school references are preferred over those from undergraduate schools. However, students enrolled in a graduate degree program may use undergraduate references. List scientists or faculty members (other than your sponsor), include, if applicable, your M.S. and Ph.D thesis advisors whose knowledge of you and your work permits them to give meaningful answers to the questions asked. Your sponsor should provide this type of information on the EPA Form 5770-3, Fellowship Facilities and Commitment Statement. Where possible, you should select a respondent who is not in the department where you are now studying but is knowledgeable as to your qualifications. Also, if applicable, have your immediate supervisor submit one of these forms.
 - Reference reports should be requested only from individuals who will be able to submit them on your behalf in time to be utilized by EPA. Bear in mind any factor (e.g., illness or extended vacation, etc.) which might cause an inordinate delay in the response.
- 16 THIS ITEM WILL BE OF PARAMOUNT IMPORTANCE IN EVALUATING YOUR REQUEST FOR A FELLOWSHIP. YOUR ANSWER,
 THEREFORE, SHOULD BE WELL THOUGHT OUT AND EX PRESSED IN A CLEAR AND DETAILED BUT CONCISE MANNER.
 State your reasons for desiring academic training in environmental
 subjects. Include a statement of your career objectives, your plans
 for specialization within the environmental field and your expectation
 of the contribution which your fellowship training can make to your
 personal development and career advancement. Discuss your past
 experience and education and its relationship to your proposed study.
 Indicate any features of your past academic record or work experience
 which you feel may need explanation. Include information of any nature which you feel would be helpful in evaluating your application.

U.S. ENVIRONMENTAL PROTECTION AGENCY Form Approved. WASHINGTON, D.C. 20460 OMB No. 2030-0020. FELLOWSHIP FACILITIES AND COMMITMENT STATEMENT Approval expires 12-31-92 INSTRUCTIONS Applicant must complete Items 1 through 5 and then forward form to sponsor for his completion. The sponsor should complete the remainder of the form and forward it in the enclosed self-addressed envelope. Applicant must affix necessary postage. TO BE COMPLETED BY APPLICANT 1. APPLICANT'S NAME 2. DEPARTMENT 3. SCHOOL, COLLEGE, OR OTHER MAJOR DIVISION 4. INSTITUTION S. TYPE OF FELLOWSHIP FULL TIME SPECIAL PART TIME TO BE COMPLETED BY SPONSOR This certifies that if a fellowship, as checked below, is awarded adequate facilities and supervision will be provided, DEGREE BY (month and year): □ NO TITLE AND FULL INSTITUTIONAL ADDRESS OF APPROPRIATE FINANCIAL 10. DOES PROPOSED FELLOWSHIP INVOLVE WORK WITH HUMAN SUBJECTS OR EXPERIMENTAL ANIMALS? 8. ALLOWANCES (See 40 CFR 46.110) ANNUAL TUITION COSTS (Per credit hour, if applicable)

YES

□ NO

a. SUMMARIZE YOUR PLANS FOR APPLICANT'S TRAINING, INCLUDING INFORMATION WHICH WILL ASSIST IN THE EVALUATION OF APPLICANT. HIS PROPOSED TRAINING AND FACILITIES AVAILABLE TO HIM. INCLUDE PROJECTION OF COURSE SCHEDULE

PROVIDING COURSE NUMBER, TITLE, AND CREDIT HOURS TO BE TAKEN. (Use continuation pages if necessary).

b. IF YOU ARE THE PROGRAM DIRECTOR OF AN EPA TRAINING GRANT, STATE WHAT RELATIONSHIP THIS FELLOWSHIP (If awarded) WILL HAVE TO THAT PROGRAM. (Use continuation page if necessary.)

| 2. SPONSOR'S SIGNATURE | 13. TYPED NAME | 14. AREA CODE/TEL NO. | 15. DATE |
|------------------------|----------------------------|-----------------------|----------|
| TO DE COURT ETEL | BY INDIVIDUAL AUTHORIZED T | O COUNT THE INSTITUT | 101 |
| TO BE COMPLETED | BI INDIVIDUAL AUTHORIZED I | O COMMIT THE INSTITUT | ION |
| 6. SIGNATURE | 17. TYPED NAME | 18. AREA CODE/TEL NO. | 19. DATE |

AGENCY

T YES

FEES PER YEAR

11. COMMENTS OF SPONSOR

U.S. ENVIRONMENTAL PROTECTION AGENCY WASHINGTON, D.C. 20460 FELLOWSHIP APPLICANT QUALIFICATIONS INQUIRY (Priviliged Communication — Read reverse side)

Form Approved. OMB No. 2030-0020. Approval expires 12-31-92

INSTRUCTIONS

| - | Applicant must return the unopened envelope with the ap | pplication to EPA. 2. TYPE OF FELLOWSHIP REQUESTED 13. SPONSORING INSTITUTION |
|------|--|--|
| a. (| APPLICANT'S NAMES | 3. 37 013011110 11311101101 |
| | NOTE TO RESPONDENTS: The above named applicant cooperation in completing and returning this inquiry to the | has selected you as a reference relative to his request for an EPA fellowship. Your he applicant would be appreciated. |
| 4. | CAREER IN POLLUTION CONTROL AND ABATEMENT SHIP POTENTIAL AND CREATIVITY, ACADEMIC STRE | F SPECIAL SIGNIFICANCE IN JUDGING THE APPLICANT'S FITNESS FOR A F. PLEASE INDICATE APPLICANT'S STRONG AND WEAK POINTS, LEADER- ENGTH AND APTITUDE, WORK EXPERIENCE IN NON-ACADEMIC ORGANI- DOMENTAL SCIENCE, AND WILLINGNESS TO ATTACK COMPLEX SITUA: |
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| 5. 9 | SUMMARY EVALUATION: | |
| | HOW DO YOU RATE THE APPLICANT IN OVERALL A SIMILAR AGE, EXPERIENCE AND CAREER ORIENTA | ABILITY AND PROMISE IN COMPARISON WITH OTHER INDIVIDUALS OF ATION? |
| | QUESTIONABLE WHETHER FELLOWSHIP SHO | OULD QUALIFICATIONS MARGINAL, BUT DESERVES SUPPORT WITH LOW PRIORITY |
| | D PERFORMANCE SHOULD BE UP TO THE AVER OF MOST GRADUATE STUDENTS | RAGE WILL PERFORM AT A SUPERIOR LEVEL |
| | EQUAL TO THE BEST OF INDIVIDUALS I KNO | W NOT ABLE TO JUDGE |
| 5. 4 | ASSOCIATED WITH APPLICANT FOR PERIOD: | 7. ASSOCIATED WITH APPLICANT IN FOLLOWING CAPACITY TEACHER ADVISOR Supervisor |
| | FROMTODATE | OTHER (Specify): |
| 3. | NAME AND TITLE OF RESPONDENT | 9. ADDRESS |
| 0. | SIGNATURE | 11. PHONE (Incl. Area Code) 12. DATE |



| EPA Projec | t Control Number | |
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United States Environmental Protection Agency Washington, DC 20460

Certification Regarding Debarment, Suspension, and Other Responsibility Matters

The prospective participant certifies to the best of its knowledge and belief that it and its principals:

- (a) Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any Federal department or agency;
- (b) Have not within a three year period preceding this proposal been convicted of or had a civil judgement rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State, or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;
- (c) Are not presently indicted for or otherwise criminally or civilly charged by a government entity (Federal, State, or local) with commission of any of the offenses enumerated in paragraph (1)(b) of this certification; and
- (d) Have not within a three-year period preceding this application/proposal had one or more public transactions (Federal, State, or local) terminated for cause or default.

I understand that a false statement on this certification may be grounds for rejection of this proposal or termination of the award. In addition, under 18 USC Sec. 1001, a false statement may result in a fine of up to \$10,000 or imprisonment for up to 5 years, or both.

| Typed Name & Title of Authorized Representative | | |
|---|------|--|
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| Signature of Authorized Representative | Date | |
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| I am unable to certify to the above statements. My explanation is attached. | | |

EPA Form 5700-49 (11-88)